

CHILDREN'S SERVICES

FACULTY OF HEALTH & COMMUNITY SERVICES



**New
Courses**

**COMMERCIAL
SHORT COURSES
SEMESTER 1, 2012**

HUNTER TAFE
OURIMBAH CAMPUS

TAFE^{NSW}
HUNTER INSTITUTE



CHILDREN'S SERVICES

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Course 1:

Working together to implement the National Quality Framework

Course No. 28261

These workshops are designed to share information about the NQF to enable educators and leaders to build skills and confidence in the NQS process. We will look at the steps involved in completing the quality improvement plan and preparing a service for assessment.

Everybody is time poor, so strategies for working smarter not harder will be explored. After the completion of the workshops, services will be encouraged to set up ongoing sessions in order to support each other through a professional forum.

Course covers National Quality Standard 1-7

Venue:

Yerra Early Childhood Centre
TAFE / University Campus Brush Rd Ourimbah

Dates:

Wednesdays 01 February and 29 February 2012

Times:

5.30 pm – 7.30 pm each session

Delivery:

2 hour face to face course each session

Cost:

\$120.00 pp (GST free)

Presenter:

Joanne Steele



PAYMENT DETAILS

Full Payment is required prior to commencement.

REGISTRATION CLOSES

Tuesday 18 January 2012

ENQUIRIES

Customer Service Officer
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Course 2:

What is Intentional Teaching?

Course No. 28260

Intentional teaching is one of the eight pedagogical practices in the Early Years Learning Framework

Come along to this workshop to reflect on and explore the meaning of intentional teaching and how educators can use it to inform their interactions with children. The pedagogy that underpins this idea will be examined and practical suggestions for making intentional teaching visibly explored. Participants will leave this course with a greater understanding of intentional teaching and how it relates to the Early Years Learning Framework as well as confidence in applying this practice to their everyday work with children.

Course covers National Quality Standard 1-5

Venue:	Yerra Early Childhood Centre TAFE / University Campus Brush Rd Ourimbah
Date:	Monday 20 February 2012
Time:	5.30 pm – 7.30 pm
Delivery:	2 hour face to face workshop session.
Cost:	\$60.00 pp (includes GST)
Presenter:	Kimmer Piltz

PAYMENT DETAILS

Full Payment is required prior to commencement.

REGISTRATION CLOSES

Monday 13 February 2012

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Course 3:

Using projects to promote holistic learning

Course No. 28259

Projects are an exciting way to incorporate holistic learning in an authentic way with children. The EYLF emphasises this approach which will be explored using practical examples with links to the pedagogy underlying practice. Participants will be encouraged to explore ways that projects can be used for pedagogical documentation, assessment, supporting literacy and meeting EYLF outcomes. Find yourself inspired to follow children's interests and become co-learners in their discoveries.

Course covers National Quality Standard 1-5

Venue:	Yerra Early Childhood Centre TAFE / University Campus Brush Rd Ourimbah
Date:	Monday 5 March 2012
Time:	5.30 pm – 7.30 pm
Delivery:	2 hour face to face workshop session.
Cost:	\$60.00 pp (includes GST)
Presenter:	Selma Jo Wastell

PAYMENT DETAILS

Full Payment is required prior to commencement.

REGISTRATION CLOSES

Monday 27 February 2012

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Course 4:

Assessment and documenting for learning

Course No. 28254 – Pedagogical documentation

What is required under the NQF and NQS and how does this relate to the Early Years Learning Framework?

Pedagogical documentation makes children's learning visible and is fundamental to both the Early Years Learning Framework and the National Quality Standards. This workshop will unpack the role of pedagogical documentation and its place in the early childhood curriculum in the context of the National Quality Framework. Various forms of pedagogical documentation will be explored as well as the diverse ways it can be used to support and maximise learning for children, educators and community members. Participants are asked to bring along examples, where possible, to contribute to a sharing of ideas and practices.

Course covers National Quality Standard 1, 2, 4 & 5

Venue:	Yerra Early Childhood Centre TAFE / University Campus Brush Rd Ourimbah
Date:	Wednesday 7 March 2012
Time:	5.30 pm – 7.30 pm
Delivery:	2 hour face to face workshop session.
Cost:	\$60.00 pp (includes GST)
Presenter:	Kimmer Piltz

PAYMENT DETAILS

Full Payment is required prior to commencement.

REGISTRATION CLOSES

Wednesday 29 February 2012

ENQUIRIES

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Course 5:

Fit and well

Promoting children's health in Early Childhood settings

Course No. 28246

The promotion of healthy eating and planning for appropriate exercise opportunities are explored in this interactive workshop. Training is aimed at staff working with 0 – 5 year olds and will cover all aspects of 2.2 in the National Quality Standard.

Course covers National Quality Standard 2

Venue:	Yerra Early Childhood Centre TAFE / University Campus Brush Rd Ourimbah
Date:	Wednesday 14 March 2012
Time:	5.30 pm – 7.30 pm
Delivery:	2 hour face to face workshop session.
Cost:	\$60.00 pp (includes GST)
Presenter:	Sam Graves

PAYMENT DETAILS

Full Payment is required prior to commencement.

REGISTRATION CLOSES

Wednesday 7 March 2012

ENQUIRIES

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Course 6:

Music Fun and Learning for Children 0-3 years

Course No. 28251

A practical, hands on workshop that will send you home inspired with new ideas and exciting approaches to incorporating music into young children's lives. This workshop will also examine practical ways to document learning through music with this age group and link your program to the EYLF.

Course covers National Quality Standard 1-5

Venue:	Yerra Early Childhood Centre TAFE / University Campus Brush Rd Ourimbah
Date:	Wednesday 14 March 2012
Time:	5.30 pm – 7.30 pm
Delivery:	2 hour face to face workshop session.
Cost:	\$60.00 pp (includes GST)
Presenter:	Lynette Stagg

PAYMENT DETAILS

Full Payment is required prior to commencement.

REGISTRATION CLOSES

Wednesday 7 March 2012

ENQUIRIES

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Course 7:

Managing challenging behaviours.... so that everyone is a winner

Course No. 28249

In the working life of most early childhood educators, there are situations arising from children's challenging behaviours that leave us wondering what we could have done differently. This workshop will explore a range of positive and realistic strategies that will leave you feeling that you have a few extra tools at your disposal to assist you with the task.

Course covers National Quality Standard 1, 5 & 6

Venue:	Yerra Early Childhood Centre TAFE / University Campus Brush Rd Ourimbah
Date:	Wednesday 21 March 2012
Time:	5.30 pm – 7.30 pm
Delivery:	2 hour face to face workshop session.
Cost:	\$60.00 pp (includes GST)
Presenter:	Flavia Butler

PAYMENT DETAILS

Full Payment is required prior to commencement.

REGISTRATION CLOSES

Wednesday 14 March 2012

ENQUIRIES

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Course 8:

Keep them Safe Update Children's Services

Course No.28248

This workshop has been specifically designed for those working with Children's Services who want to update their knowledge in line with the Keep them Safe legislative changes. The role of the mandatory reporter will be covered as well as the latest best practise implications.

Course covers National Quality Standard 2 & 4

Venue:	Yerra Early Childhood Centre TAFE / University Campus Brush Rd Ourimbah
Date:	Wednesday 28 March 2012
Time:	5.30 pm – 7.30 pm
Delivery:	2 hour face to face workshop session
Cost:	\$60.00 pp (includes GST)
Presenter:	Selma Jo Wastell

PAYMENT DETAILS

Full Payment is required prior to commencement.

REGISTRATION CLOSES

Wednesday 21 March 2012

ENQUIRIES

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Course 9:

Calming environments and relaxation techniques to use with children

Course No. 28243

Providing environments and experiences that are relaxing and replenishing for young children will support them in their growth and development. This workshop will unpack some of the theory around brain development and the positive effects of keeping serotonin levels low while young brains are growing. Practical and inspiring experiences and environments will be explored. You will leave with some new ideas and an enthusiasm for providing a less stressful world for children.

Course covers National Quality Standard 1, 2, 3 & 5

Venue:	Yerra Early Childhood Centre TAFE / University Campus Brush Rd Ourimbah
Date:	Wednesday 2 May 2012
Time:	5.30 pm – 7.30 pm
Delivery:	2 hour face to face workshop session.
Cost:	\$60.00 pp (includes GST)
Presenter:	Jeniene Green

PAYMENT DETAILS

Full Payment is required prior to commencement.

REGISTRATION CLOSES

Wednesday 25 April 2012

ENQUIRIES

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Course 10:

Identify and Respond to Children and Young People at Risk of Harm

Course No. 19586 - Competency Unit No. CHCCHILD401A

'The Education and Care Services National Regulations state that "all nominated supervisors and certified supervisors must have child protection training"'

This course meets those regulatory requirements, covering all the latest changes and looking at resources available to support implementation in a service. A flexible learning resource booklet is included and participants who successfully complete the take home assessment task will receive a statement of attainment for the unit.

Course covers National Quality Standard 2 & 4

Venue:	Yerra Early Childhood Centre Ourimbah Campus
Date:	Saturday 5 May 2012
Time:	9.00 am - 1.00 pm
Delivery:	4 hour face to face course session and take home assessment. The assessment is to be returned to the presenter within 3 weeks of the course.
Cost:	\$120.00 pp (GST free) (learner resource included)
Presenter:	Selma Jo Wastell



PAYMENT DETAILS

Full Payment is required prior to commencement.

REGISTRATION CLOSES

Friday 27 April 2012

ENQUIRIES

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Course 11:

First Aid – Asthma & Anaphylaxis

Ensure your staff awareness and currency in the following courses

Course No. 17629 – TAFE Statement First Aid for Asthma

Course No. 17627 – TAFE Statement First Aid for Anaphylaxis

Course covers National Quality Standard 2

Venue:

Yerra Early Childhood Centre
Ourimbah Campus

Date:

Thursday 3 May 2012

Time:

4.00pm – 5.30pm First Aid Asthma
5.30pm – 7.00pm First Aid Anaphylaxis

Delivery:

1.5 hours face to face each course session

Cost:

\$45.00 pp (GST free) each course

Presenter:

TBA

**Get
prepared!**

PAYMENT DETAILS

Full Payment is required prior to commencement.

REGISTRATION CLOSES

Friday 27 April 2012

ENQUIRIES

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ASTHMA COURSE

To register and pay online

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ANAPHYLAXIS COURSE

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Course 12:

It's a small world

How are we representing everyone in it on a daily basis?

Course No. 28247

This workshop will look at the positive effect that inclusion and the reflection of a multicultural environment in early childhood settings has for all children and families. The important concept of respectful cultural awareness will be explored with an emphasis on promoting Aboriginal perspectives. Practical ideas to include in your program will be presented.

Course covers National Quality Standard 1, 3, 5 & 6

Venue:	Yerra Early Childhood Centre TAFE / University Campus Brush Rd Ourimbah
Date:	Wednesday 9 May 2012
Time:	5.30 pm – 7.30 pm
Delivery:	2 hour face to face workshop session
Cost:	\$60.00 pp (includes GST)
Presenter:	Lynette Stagg



PAYMENT DETAILS

Full Payment is required prior to commencement.

REGISTRATION CLOSES

Wednesday 2 May 2012

ENQUIRIES

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Course 13:

Masterclass ... presenting cooking experiences with children

Course No. 28250

We all know how much children love to cook. This workshop explores an exciting variety of ways to approach cooking with children that are authentic, meet NQS levels and make it fun for everyone involved. Come along and be inspired.

Course covers National Quality Standard 1, 2, 5 & 6

Venue:

Yerra Early Childhood Centre
TAFE / University Campus Brush Rd Ourimbah

Date:

Wednesday 16 May 2012

Time:

6.30 pm – 8.30 pm

Delivery:

2 hour face to face workshop session

Cost:

\$60.00 pp (includes GST)

Presenter:

Jacqui Fraser



PAYMENT DETAILS

Full Payment is required prior to commencement

REGISTRATION CLOSES

Wednesday 9 May 2012

ENQUIRIES

Customer Service Officer
Phone: (02) 4979 1691



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Course 14:

Supporting inclusion for children with autism spectrum disorder

Course No.28258

Many children with autism spectrum disorder need extra support to integrate meaningfully into early childhood settings. This workshop will include a brief overview of ASD and will identify strategies to support and extend play in mainstream settings. We will examine the role of the environment as well as managing routines, transitions, and group times.

Course covers National Quality Standard 1, 3, 5 & 6

Venue:	Yerra Early Childhood Centre TAFE / University Campus Brush Rd Ourimbah
Date:	Wednesday 23 May 2012
Time:	5.30 pm – 7.30 pm
Delivery:	2 hour face to face workshop session
Cost:	\$60.00 pp (includes GST)
Presenter:	Dee Balderston

PAYMENT DETAILS

Full Payment is required prior to commencement.

REGISTRATION CLOSES

Wednesday 16 May 2012

ENQUIRIES

Customer Service Officer
Phone: (02) 4979 1691



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Course 15:

"but I can't see the germs"...

Promoting health and safety in early childhood settings

Course No. 28257

This essential workshop takes a current best practise approach to green cleaning, hygiene practises and effective disease control and in early childhood settings. Effective management of illness and injury will also be covered.

Course covers National Quality Standard 2, 3 & 5

Venue:

Yerra Early Childhood Centre
TAFE / University Campus Brush Rd Ourimbah

Date:

Wednesday 23 May 2012

Time:

5.30 pm – 7.30 pm

Delivery:

2 hour face to face workshop session

Cost:

\$60.00 pp (includes GST)

Presenter:

Stephanie Macdonald



PAYMENT DETAILS

Full Payment is required prior to commencement.

REGISTRATION CLOSES

Wednesday 16 May 2012

ENQUIRIES

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Course 16:

Music, Literacy, Drama and Movement

Ideas to include in your 'school readiness' program

Course No. 28252

A practical hands on workshop providing you with many new ideas about how you can use music, stories, drama and movement in your school readiness program. Songs and rhymes to support literacy and numeracy will be explored in a variety of ways and ideas for using simple props will also be shared. We will look at new ways to document and record your music and movement experiences, linking them to the Early Years Learning Framework and enabling you to share this with families.

Course covers National Quality Standard 1, 4, & 5

Venue:	Yerra Early Childhood Centre TAFE / University Campus Brush Rd Ourimbah
Date:	Wednesday 30 May 2012
Time:	5.30 pm – 7.30 pm
Delivery:	2 hour face to face workshop session
Cost:	\$60.00 pp (includes GST)
Presenter:	Lynette Stagg



PAYMENT DETAILS

Full Payment is required prior to commencement.

REGISTRATION CLOSES

Wednesday 23 May 2012

ENQUIRIES

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Don't miss out register TODAY!

COURSE REGISTRATION FORM

Full Name: _____

D.O.B. _____

Address: _____

P/c: _____

Phone: M: _____ H: _____ W: _____

Email: _____

COURSE DETAILS

Course Number and Name (tick)	Date	Cost(pp)	GST
<input type="checkbox"/> 1 Working together to implement the National Quality framework	1/2/12 & 29/2/12	\$120.00	T
<input type="checkbox"/> 2 What is Intentional Teaching	20/2/12	\$60.00	T
<input type="checkbox"/> 3 Using projects to promote holistic learning	5/3/12	\$60.00	T
<input type="checkbox"/> 4 Assessment Documenting for learning	7/3/12	\$60.00	T
<input type="checkbox"/> 5 Fit and well...	14/3/12	\$60.00	T
<input type="checkbox"/> 6 Music, Fun and Learning	14/3/12	\$60.00	T
<input type="checkbox"/> 7 Managing Challenging Beh..	21/3/12	\$60.00	T
<input type="checkbox"/> 8 Keep Them Safe	28/3/12	\$60.00	T
<input type="checkbox"/> 9 Calming Environments...	2/5/12	\$60.00	T
<input type="checkbox"/> 10 Identify and respond to chn..	5/5/12	\$120.00	F
<input type="checkbox"/> 11 First Aid Asthma	5/5/12	\$45.00	F
<input type="checkbox"/> 11 Fist Aid Anaphylaxis	5/5/12	\$45.00	F
<input type="checkbox"/> 12 "It's a small world....."	9/5/12	\$60.00	T
<input type="checkbox"/> 13 Masterclass....	16/5/12	\$60.00	T
<input type="checkbox"/> 14 Supporting inclusion...	23/5/12	\$60.00	T
<input type="checkbox"/> 15 "but I can't see the germs.."	23/5/12	\$60.00	T
<input type="checkbox"/> 16 Music, Literacy, Drama....	30/5/12	\$60.00	T

PAYMENT DETAILS

Full Payment is required prior to commencement.

- Cheque, Money Order, Eftpos, MasterCard or Visa.
- Cheques or Money Orders should be made payable to: **TAFE NSW Hunter Institute**



To register and pay online follow the [Link located within the course booklet](#)



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Please tick method of payment:

Cheque Money Order

Or charge my Credit Card below:

Mastercard Visa

Expiry Date: ____ / ____

Card No:

CCV No: ___

Cardholders Name _____

Cardholders Signature: _____

Amount \$ _____

Please copy before sending for your own records

COURSE/WORKSHOP CONFIRMATION

Your place in these courses/workshops will be confirmed when you receive your Tax Invoice Receipt from TAFE.



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Registration Information and Conditions:

Registration and payment are required to confirm your place and must be received prior to course commencement. If fees are not paid within 7 days of the course starting, a 10% surcharge will be levied. No concessions are available on this course. Cancellations advised in writing, more than 7 days prior to the commencement of the program are eligible for a full refund. For cancellations advised within 7 days of the program, no refunds are made, however a substitute delegate may attend. If a course is cancelled you are entitled to a full refund. Courses will commence subject to demand. If demand, additional courses may be added to those advertised – please register your interest. Whilst all attempts are made to maintain information, course dates and times are subject to change without notification.

Privacy Statement:

Information supplied on this form is needed by TAFE NSW – Hunter Institute to manage your registration and course participation. TAFE NSW will use the information to notify you of future courses and events. If you do not wish to receive such information, please advise. No personal information will be disclosed outside of TAFE NSW without your express consent, except where required by law.

By lodging this Registration Form you the conditions as outlined in the Registration Information and Conditions

